Community Foundation of Sarasota County
Meeting Room Example Layout Options

Please note: The options shown below are examples only. The chairs and tables are available on a first come, first served basis – other events may occur on the same date/time as yours and we may not be able to accommodate all of your needs; you may have to rent tables and/or chairs to use our facility. The organization using the space is required to setup and break down the room, unless previous arrangements have been made with the Community Foundation.

**Boardroom Style**
- Catlin Training Room
  - Seats 24 comfortably
- Hamme South
  - Seats 24 comfortably
- Hamme North
  - Seats 24 comfortably
- Hamme North & South
  - Seats 36 comfortably

**Classroom Style**
- Catlin Training Room
  - Seats 24 comfortably
- Hamme Conference South
  - Seats 24 comfortably
- Hamme Conference North
  - Seats 24 comfortably
- Hamme North & South
  - Seats 48 comfortably

**U-Shape**
- Catlin Training Room
  - Seats 20 comfortably
- Hamme South
  - Seats 20 comfortably
- Hamme North
  - Seats 20 comfortably
- Hamme North & South
  - Seats 30 comfortably

**Theatre Style**
- Catlin Training Room
  - Seats 40 comfortably
- Hamme Conference South
  - Seats 40 comfortably
- Hamme Conference North
  - Seats 40 comfortably
- Hamme North & South
  - Seats 100 comfortably

**Banquet Style/Round Tables**
- Catlin Training Room
  - Seats 30 comfortably
- Hamme Conference South
  - Seats 35 comfortably
- Hamme Conference North
  - Seats 35 comfortably
- Hamme North & South
  - Seats 70 comfortably

**Available for Use:**
- Rectangle/classroom tables: 45 (16 inches wide x 5 ft. long)
- Banquet/round tables: 12 (60 inch); 4 (48 inch)
- Approximate number of chairs: 130

Revised on 5/14/2008