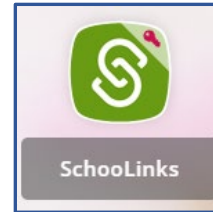


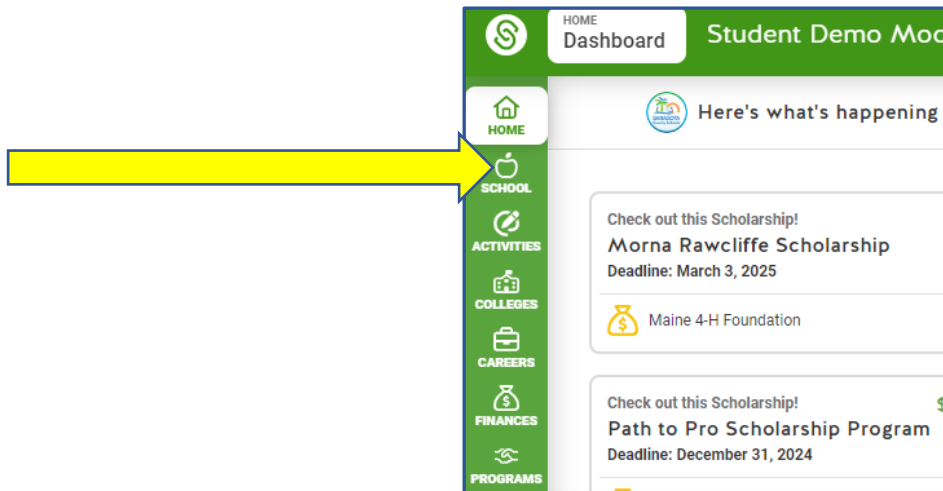
# UPLOADING YOUR UNOFFICIAL TRANSCRIPT INTO YOUR APPLICATION

## Sarasota County Schools students:

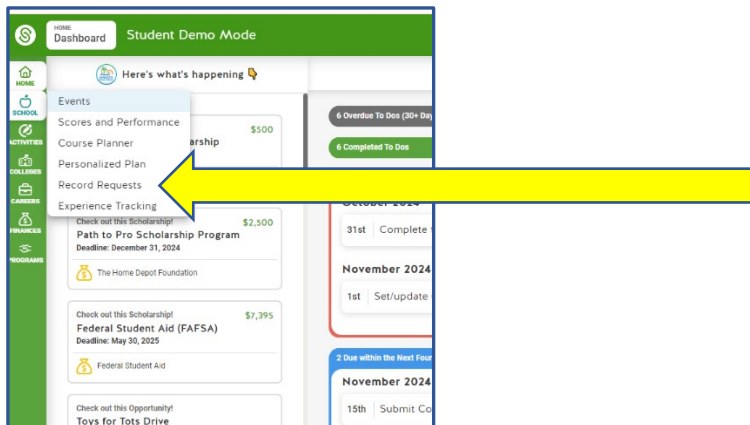
1. Log into your MYSCS using your N#
2. In your MYSCS, open Schoolinks



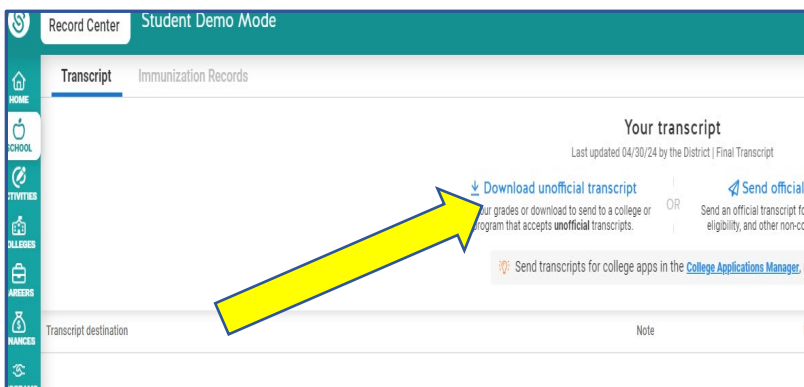
3. From your Schoolinks DASHBOARD, click on **SCHOOL**



4. From SCHOOL, choose RECORD REQUESTS



5. Click **DOWNLOAD UNOFFICIAL TRANSCRIPT**



6. Search for your UNOFFICIAL TRANSCRIPT in your Downloads file and upload it into your Community Foundation Scholarship Application.