

DeSoto County Schools students:

You may go in person to your school and fill out the transcript request paperwork.

OR

1. Go to <https://www.desotoschools.com/>
2. Click on Families, then Student Records



<https://www.desotoschools.com/families/student-records>



HOME > FAMILIES > STUDENT RECORDS

Student Records

Contact Student Records - Transcript and Records Request

DeSoto County School District
Student Records
530 LaSolona Avenue
Arcadia, FL 34266

ONLINE RECORDS REQUEST

Phone: 863-494-4222 ext 1304
Email: records@desotoschools.com
Hours are 7:30 AM to 4 PM Monday through Friday (Summer Hours are Monday-Thursday)

ID is required. Transcripts cannot be requested by phone.
NO information can be given over the phone.

[New Student Enrollment](#)
[Student Documents & Forms](#)
[Student Records](#)

<https://www.desotoschools.com/families/student-records/student-transcript-records-request>

3. Click ONLINE RECORDS REQUEST and fill out the form to request transcript sent to your email so you may then upload it onto scholarship application.